

THE MATTABASSETT DISTRICT

Memorandum

Date: April 8, 2016

Subject: Agenda - Monday,
April 18, 2016 @ 7:00 PM
Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director

Public Speakers

A G E N D A

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of March 21, 2016	1 - 4
2. Treasurer's Report	5 - 12
a. Receipts & Expenditures – FY 15-16	6
b. Operating Fund Statement of Income	7
c. Cash Flow Graphs	8 - 10
d. Investment Schedule	11
e. Investment Schedule Distribution	12
3. Budget Statement	13 - 15
4. Check Register Report – March, 2016	16 - 18
5. Staff Reports	19 - 40
a. Monthly Report	19 - 29
b. Safety/Energy Report	30 - 32
c. Operational Profile	33 - 36
d. Monthly Flows & Rainfall Data for the Past Two Years	37
e. Effluent Quality Graph	38
f. Nitrogen Graph	39
g. Maintenance Graph	40
h. Executive Director & Staff Action Items	
1. Checkbook analysis	
2. Investigate MDC credit	
6. Committee Reports	
a. Engineering	
b. Finance – (pink)	
1. 2015-2016 Budget Revisions	
2. 2016-2017 Budget Revisions	
c. Human Resources	
d. Property Management – (blue)	
1. Board Room Wall Hangings & Projector/Screen System	
e. Public Relations – (gray) (Table Item)	

- f. District Project Construction Committee - (orange)
 - 1. Wright-Pierce's Payment Requisition for February 2016 - \$62,087.27
 - 2. Extension of Wright-Pierce's Construction Contract
- 7. Counsel's Report
 - a. Executive Session
- 8. New Business
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, May 16, 2016 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.